

## The Lepidopterists' Society

### CONSTITUTION AND BY-LAWS

(As amended 31 December 1954)

WHEREAS, The Lepidopterists' Society was formed on May 4, 1947, to promote the scientifically sound and progressive study of Lepidoptera by —

1. publishing a periodical on Lepidoptera,
2. facilitating the exchange of specimens and notes by both the professional worker and the amateur in the field,

AND WHEREAS, it is now proposed to organize said Society in a more formal manner, the following Constitution and By-Laws are hereby adopted by the duly appointed Organization Committee. [1 October 1950]

### CONSTITUTION

#### *Article I. NAME*

*Section 1.* The organization shall be known as The Lepidopterists' Society.

#### *Article II. OBJECT*

*Section 1.* It shall be the purpose of the Society to promote internationally the science of lepidopterology in all its branches; to further the scientifically sound and progressive study of Lepidoptera; to publish a periodical and other publications on Lepidoptera; to facilitate the exchange of specimens and ideas by both the professional worker and the amateur in the field; to secure cooperation in all measures tending to that end, and to facilitate personal intercourse among its members.

#### *Article III. MEMBERSHIP*

*Section 1.* All persons interested in lepidopterology shall be eligible for membership.

*Section 2.* All individual subscribers to *The Lepidopterists' News*, who have paid their current annual dues, shall be deemed members of the Society.

*Section 3.* The membership of the Society shall consist of four classes — Active, Sustaining, Life, and Honorary Members. All persons who joined the Society before January 1, 1948, shall be designated Charter Members.

*Section 4.* Application for Active, Sustaining, and Life membership in the Society, received by the Secretary or Treasurer and accompanied by the annual dues for the current year, shall constitute formalization of membership, and no nomination or election to membership shall be necessary. The annual dues shall be fixed by the By-Laws.

*Section 5.* Any member may become a Life Member upon the payment, at one time, of such sum as shall be fixed by the By-Laws, and shall be exempt from further assessment. He shall receive during his life a subscription to *The Lepidopterists' News*. Life Membership fees shall be placed in a permanent Publication Fund.

*Section 6.* Individuals who have made important contributions to the science of lepidopterology may be elected Honorary Members of the Society. There shall not be more than ten living Honorary Members.

*Section 7.* Members one year in arrears in the payment of dues shall be dropped from the rolls by the Secretary.

*Section 8.* The Executive Council may expel any member of the Society for such cause as it may deem sufficient for expulsion. This action may be taken only after unanimous approval by members of the Council. Petition for expulsion shall be presented to the Secretary for presentation to the Council. On expulsion, the departing member shall be refunded all dues paid for the current year. An expelled member may be reinstated by unanimous affirmative vote of the Council

#### Article IV. OFFICERS

*Section 1.* The officers of the Society shall consist of a President, three Vice-Presidents (not more than one of whom shall reside in one country), a Secretary, and a Treasurer, but these last two offices may be filled by the same person.

*Section 2.* The business and affairs of the Society, not otherwise provided for, shall be controlled by an Executive Council, consisting of the President, three Vice-Presidents, the Secretary, the Treasurer, the Editor-in-Chief, and six other members of the Society. Action on all amendments to the By-Laws and all appointments and elections by the Executive Council shall be obtained by a canvass by the Secretary of all members of the Council.

*Section 3.* The Executive Council may appoint one or more Assistant Secretaries or Assistant Treasurers to serve during the pleasure of the Council. The offices of Assistant Secretary and Assistant Treasurer may be filled by the same person.

*Section 4.* The Executive Council shall have power to make and adopt By-Laws for the conduct of the business and affairs of the Society and for the regulation of its procedure not inconsistent with the terms and provisions of the Constitution.

#### Article V. ELECTIONS

*Section 1.* The President shall before the first of July appoint a Nominating Committee who shall nominate one candidate for each elective office to be filled for the ensuing year, and a list thereof shall be published in *The Lepidopterists' News* or mailed to the members at least sixty days before ballots are mailed by the Secretary. Additional candidates may be nominated by submission to the Secretary of written nominations signed by not less than ten members. Ballots containing all nominations shall be mailed in November of each year, setting forth the officers to be elected and the names of those nominated for each office. If more than one person is nominated for any office, their names shall be arranged alphabetically on the ballot.

*Section 2.* Election of Officers. All officers shall be elected by ballot. The President and all Vice-Presidents shall be elected for the term of one year, and shall be eligible to succeed themselves once. The Secretary and Treasurer shall be elected for the term of three years and shall be eligible to succeed themselves twice. The six other elective members of the Executive Council shall be elected for the term of three years; two of them shall be replaced each year; these members shall not be eligible to succeed themselves. For each office, the nominee receiving the highest number of ballots shall be elected. Officers shall take office at the beginning of the calendar year for which they are elected.

*Section 3.* Election of Honorary Members. Honorary Members shall be nominated by the unanimous vote of the members of the Executive Council. The nominee shall be voted on by mail ballot distributed to all members of the Society and reported in *The Lepidopterists' News*, and must receive 80% of all ballots cast to be elected. Not more than five Honorary Members may be elected at the first annual meeting, and not more than two in any one calendar year.

#### Article VI. DUTIES OF OFFICERS

*Section 1.* The President shall preside at all meetings. He shall appoint all committees and be Chairman of the Executive Council and a member *ex officio* of all other committees, except the Editorial Board. He may appoint also delegates to other learned societies, Congresses, and conventions.

*Section 2.* The First Vice-President shall assume the duties of the President in case of his death, resignation, absence, or disability.

*Section 3.* In case the President and all Vice-Presidents are absent at a meeting, a temporary Chairman may be chosen by a majority vote of the members of the Executive Council present from among themselves.

*Section 4.* The Secretary shall keep the minutes of the meetings of the Society and of the Executive Council; shall give notice of the meetings of the Society; shall attend to all general correspondence; shall keep all records and files of the Society; shall prepare and distribute ballots; and shall generally perform all services that may be delegated to him.

*Section 5.* The Assistant Secretary shall assume the duties of the Secretary in case of the death, resignation, absence, or disability of the Secretary, and shall assist the Secretary as need be.

*Section 6.* The Treasurer shall receive all monies for the Society and deposit them in the name of the Society in such banking institutions as the Executive Council shall direct. He shall pay therefrom by draft or check all bills and obligations of the Society; he shall keep an account of all monetary transactions and shall exhibit a statement of them when called for by the President or the Executive Council, and shall make a full report for the preceding calendar year at the annual meeting.

*Section 7.* The Assistant Treasurer shall assume the duties of the Treasurer in case of the death, resignation, absence, or disability of the Treasurer, and shall assist the Treasurer as need be.

*Section 8.* At the expiration of his term of office, each officer shall deliver to his successor all books, papers, funds, and vouchers belonging to the Society.

*Section 9.* The Society shall not and may not make any dividend, gift, division, or bonus in money to any of its members.

#### *Article VII. MEETINGS*

*Section 1.* The annual meeting shall be held in affiliation with the International Congress of Entomology or the annual meeting of the American Association for the Advancement of Science, or at such other time and place as the Executive Council may determine. Notice of said meeting shall be given as provided in the By-Laws.

*Section 2.* Special meetings of the Society may be called by the Secretary upon the written request of the President or ten active members. Such request shall state the purpose for which the meeting is to be called and the time and place where it is to be held. No other business, except that specified in the call, shall be transacted, except by unanimous consent of the members present.

#### *Article VIII. PUBLICATION*

*Section 1.* The official periodical of the Society shall be known as "The Lepidopterists' News." Each volume shall be issued for a calendar year, the number of issues to be fixed by the Editors in consultation with the President and Secretary. In it shall be published the proceedings of the annual meetings. A list of the members of the Society shall be issued each year.

#### *Article IX. EDITORIAL BOARD*

*Section 1.* The Editor-in-Chief shall be elected by the Executive Council. The four Associate Editors and the several consultants shall be appointed by the Editor-in-Chief, who shall define their duties. The Editor-in-Chief shall serve for the term of three years, and he may be re-elected.

*Section 2.* Editorial Board. The publications of the Society shall be under the charge of an Editorial Board, consisting of the Editor-in-Chief, four Associate Editors, and several consultants. One Associate Editor shall act as assistant to the Editor-in-Chief, one shall be in charge of the season summary, one of the review of recent literature, and one of special publications. The consultants shall be chosen to represent fields of study and taxonomic groups.

*Section 3.* The Editor-in-Chief shall present an annual report, and the accounts of his office shall be examined and reported upon by the Auditing Committee.

### Article X. AUDITING COMMITTEE

*Section 1.* The President shall appoint an Auditing Committee consisting of three members who shall audit the accounts of the Treasurer and the Editor-in-Chief, and render their reports to the Secretary before December 31st.

### Article XI. LIBRARIAN

*Section 1.* The Librarian shall be appointed by the Executive Council. The Librarian shall serve for the term of three years, or until his successor shall have been appointed.

*Section 2.* The Librarian shall have charge of the library of the Society, and of all books, periodicals, reprints, and historical material received by the Society. He may make all necessary rules and regulations for the use of the library, not otherwise provided for in the Constitution or the By-Laws.

### Article XII. AMENDMENTS

*Section 1.* This Constitution may be altered, amended, or repealed by a two-thirds vote of the members voting by mail ballot. Each proposal for amendment must be signed by not less than five members of the Society and submitted to the Secretary who will promptly transmit it to the Editor-in-Chief. A copy of each proposed amendment shall be published in *The Lepidopterists' News* at least three months before the annual ballot is mailed in November.

*Section 2.* The By-Laws may be altered, amended, or repealed, by a majority vote of the members voting, at any meeting of the Executive Council or in a mail-canvass of the Council by the Secretary. All changes so validated shall be published in *The Lepidopterists' News*.

## BY - LAWS

### Article I. DUES

*Section 1.* Beginning with 1955, the annual dues for Active Members shall be Four Dollars, U.S.A., (U.S.A. \$4.00). Active Membership shall include a subscription to *The Lepidopterists' News*.

*Section 2.* The annual dues for Sustaining Members shall be Ten Dollars, U.S.A. (U.S.A. \$10.00). Sustaining Membership shall include a subscription to *The Lepidopterists' News*.

*Section 3.* Life Members shall pay the sum of Seventy-five Dollars, U.S.A. (U.S.A. \$75.00).

*Section 4.* Honorary Members shall pay no annual dues, but shall receive a subscription to *The Lepidopterists' News* and all other publications of the Society.

*Section 5.* All dues shall be payable on January 1 of each year, and shall be deemed in arrears on March 1 of that year.

*Section 6.* *The Lepidopterists' News* shall not be mailed to any member whose dues are in arrears.

*Section 7.* After 1955 the annual dues shall be waived for the Secretary, the Treasurer, and the Editor-in-Chief while they are in office; they shall continue to receive all publications of the Society.

### Article II. MEETINGS

*Section 1.* Notice of all meetings of the Society shall be published in *The Lepidopterists' News* at least two months in advance thereof.

*Section 2.* A majority of the members present at an annual meeting, or represented by proxy, shall constitute a quorum for the transaction of business, not otherwise provided for.